AIDS-12-29-2010-CST

बिहार सरकार

स्वास्थ्य विभाग

बिहार राज्य एड्स नियंत्रण समिति

राज्य स्वास्थ्य एवं प0क0 संस्थान भवन, शेखपुरा, पटना – 800014

NGOs/CBOs के चयन के हेतु विज्ञापन

बिहार राज्य एड्स नियंत्रण समिति के द्वारा राज्य के विभिन्न जिलों में Care & Support Center (CSC) के स्थापना एवं संचालन हेतु विभिन्न NGOs/CBOs से आवेदन आमंत्रित किया जाता है।

इच्छुक NGOs/CBOs के द्वारा Care & Support Center (CSC) के स्थापना एवं संचालन हेतु पात्रता/योग्यता नियम तथा शर्ते, आवेदन प्रारुप एवं दिशा निदेश समिति के website http://bsacs.bihar.gov.in से download कर सकते है तथा समिति कार्यालय के अधिप्राप्ति प्रभाग से कार्यालय अवधि (10.00 बजे से 5.00 बजे तक) में सोमवार से शुक्रवार तक संपर्क कर प्राप्त कर सकते हैं।

सामान्य निदेशः–

1. आवेदन विहित प्रपत्र में बिहार राज्य एड्स नियंत्रण समिति पटना के कार्यालय में केवल Speed Post Registered Post के माध्यम से दिनांक 30.11.2026 के अपराह्न 4:00 बजे तक जमा किया जाएगा। अन्य माध्यम से प्राप्त आवेदन को अस्वीकृत कर दिया जाएगा
2. आवेदनकर्ता के द्वारा सील बन्द लिफाफे के ऊपर स्पष्ट रुप से आवेदित जिला का नाम अंकित करना अनिवार्य होगा।
3. निर्धारित प्रपत्र में आवेदन प्राप्त नहीं होने पर उक्त आवेदन को अस्वीकृत किया जाएगा।
4. बिहार राज्य एड्स नियंत्रण समिति पटना बिना कोई कारण बताए विज्ञापन को रद्द करने का अधिकार सुरक्षित रखती है। समिति का निर्णय अंतिम होगा।
5. **परियोजना से संबंधित दिशा निदेश, पात्रता मापदंडो एंव आवेदन प्रक्रिया को स्पष्ट करने हेतु एक प्री–बीड बैठक 22.10.2026 को अपराह्न 4:00 बजे आयोजित की गयी है। इच्छुक संस्था दिनांक 22.10.2026 को अपराह्न 4:00 बजे समिति कार्यालय के सभागार कक्ष में आयोजित होने वाली प्री–बीड बैठक में भाग ले सकते है।**
6. चयन की समूची प्रक्रिया नाको द्वारा प्रेषित Standard Operating Procedures (SOP) 2025 से आच्छादित होगी।

उपरोक्त विज्ञापन से संबंधित किसी प्रकार की जानकारी हेतु सी0एस0टी0 प्रभाग से कार्यालय अवधि (10.00 बजे से 5.00 बजे तक) में सोमवार से शुक्रवार तक संपर्क कर प्राप्त किया जा सकता है।

आवेदन भेजने का पताः–

Project Director
Bihar Stat AIDS Control Society
6th Floor Swasthya Bhawan Sheikhpura Patna-800014

25/09/2026

अपर परियोजना निदेशक

AIDS-12-29-2010-CST

Govt. of Bihar

Health Department

BIHAR STATE AIDS CONTROL SOCIETY

6th Floor Swasthya Bhawan
Sheikhpura, Patna-800014. Ph.: 0612-2290278
E-mail: biharsacs1@gmail.com

EXPRESSION OF INTEREST FOR SHORT LISTING NGOs/CBOs FOR ESTABLISHMENT OF CARE & SUPPORT CENTER (CSC) IN SELECTED DISTRICTS OF BIHAR

The Bihar State AIDS Control Society (BSACS), Patna is responsible and a nodal organization for implementing the centrally sponsored National AIDS control Programme (NACP) in the State of Bihar. The Government of India has received a credit toward the cost of National HIV/AIDS Control Project and it is intended that part of the proceeds of this credit will be applied to eligible payments under the contracts for which this Expression of Interest (EOI) is issued.

Under NACP, after being tested HIV positive at Integrated Counseling & Testing centres (ICTC), People Living with HIV (PLHIV) avail free lifelong treatment services through Antiretroviral Therapy (ART) Centres and outreach services through Care Support Centres (CSC).

CSC is required to establish for ensuring equitable access to quality treatment, care and support services for PLHIV. CSC aim at providing outreach support services to address the gaps in ICTC to ART linkage, index testing, improve retention and adherence to treatment, tracking of treatment interruption cases, tracking of patients with unsuppressed viral load, follow up of HIV positive pregnant women and their babies. In addition, CSC also link PLHIV to social welfare schemes and undertake advocacy to reduce stigma and discrimination experienced by the PLHIV.

Hence Bihar State AIDS Control Society invites application for interested NGOs/CBOs for empanelment/selection regarding establishment and implementation of Care & Support Center (CSCs) in selected districts of Bihar. CBOs / NGOs that are registered Societies / Trusts and active in community work are eligible to apply.

DISTRICTS ALONGWITH CLUSTER WHERE CARE & SUPPORT CENTER (CSCs) NEEDS TO BE ESTABLISHED

S.N.	District for CSC establishment	Proposed allocation with Districts and ARTC
1	Saran	Saran, Siwan & Gopalganj
2	Motihari	Motihari & Bettiah
3	Patna	Patna (RMRI, PMCH, NSMC, ESIC AIIMS)
4	Munger	Munger, Jamui, Lakhisarai & Sheikhpura
5	Nalanda	Nalanda, Nawada & Pawapuri
6	Khagaria	Khagaria, Saharsa & Madhepura

1. **Eligibility & Assessment Criteria:**
   I. NGO-The Agency should be a nonprofit organization and legally registered under any one of the following.
      a. The Societies Registration Act of 1860 or an equivalent Act of a State or
      b. The Charitable and Religious Act of 1920 or
      c. Indian Trusts Act of 1882 or an equivalent Act of State or
      d. Section 8 under Companies Act of 2013 (for Section 25 C Company Act 1956)

   II. CBO- An organization/Society constituted by the Community members (PLHIV / FSW / MSM / TG /IDU) and legally registered (i.e. under Society Registration Act of 1860 or Charitable and Religion Act or the Indian Trust Act) and managed by Community members for Communities' development and wellbeing. At least 70% of members of Governing board/Management Board/Executive Board/Office bearers belong to the community and are elected by the democratic process as be Bylaws/Memorandum of Association (MoA) can be considered as CBO.

2. **Other Qualifying Criteria:**

1. A clearly defined organizational structure.
2. Experience in the field of HIV/AIDS, especially in care and support will have due weight age.
3. It should have established administrative and management systems.
4. It should have sound financial track record with an established financial management system (the three years of audit reports and audited accounts required in the case of NGOs and one year report for CBOs.)
5. It should have a minimum of three years experience in managing public health programmes or allied programmes in health
6. The organization (NGOs/CBOs) should have been working for a minimum of three years in case of NGOs and one year in the case of CBOs preferably in the same district and have a good tract record in providing services.
7. The NGOs/CBOs should have Sound financial system and must submit the three years of audit reports for NGOs and one year for CBOs.
8. The NGOs/CBOs should also have all statutory requirements including 12A and 80G certificates, Darpan portal registration with Niti Ayog.
9. The NGOs/CBOs with experience in Health and HIV sector would be preferred. The agencies should submit the details of the project/s implemented and presently implementing (name of the donor agency, nature of projects, project period, contract value, continuing/ completed)" in prescribed application format.
10. Applications of a maximum of three NGOs/CBOs for each CSC/project required in the State will be shortlisted for institutional/field appraisal. However, PD-SACS has the prerogative to decide the number of NGOs/CBOs to be visited for field Appraisal based on the requirement.
11. NGOs/CBOs implementing any NACP Projects discontinued during External Evaluation facilitated by SACS or withdrawn projects on their own should not be considered for a period of three years from the date of discontinuation by SACS in the same State/UT.

12. NGOs/CBOs implementing any NACP Projects discontinued by SACS on financial misappropriation/fraud and gross irregularities will not be eligible to apply.

13. NGOs/CBOs running an NACP project under the SACS, if they haven't completed at least one external evaluation, are not eligible to apply.

14. NGOs/CBOs who have registered in different State / UT of India and have applied for CSC Projects in Bihar State and do not have any field experience in community development projects in Bihar State may not be considered.

15. The NGOs/CBOs which are already implementing interventions/Projects under NACP in Bihar and wishes to apply for a new CSC in other districts, the organization will have to undergo a fresh process of selection like any other NGOs/CBOs to ensure fair competition.

16. While awarding the grant, preference may be given to the NGO/CBO which has a district presence in terms of implementation of the programme or infrastructure available.

17. One NGOs/CBOs will be submit only one application for the same project or for EOI or whatsoever stated in advertisement for selection.

18. During the field appraisal assessment process, if an NGO and CBO have scored the same marks, in this context preference may be given to the CBO to implement the intervention/program. However if two or more CBOs have scored same marks, preference will be given to more experienced/old registered CBO.

19. In case two or more NGOs score the same marks, preference will be given to more experienced/old registered NGO.

20. While awarding the grant, preference may be given to the NGO/CBO which has a district presence in terms of implementation of the programme or infrastructure available.

3. Criteria for Grading (Maximum Score: 20):

S.No	Criteria	Score Allotted	Score Attained	Documentary Evidence
1	Type of organization	For CBO (2)		Please attach Documentary Evidence (if any) with Ref pg no.
		For NGO (1)		
2	The organization has an existing presence at the district level and currently implementing programmes for the welfare of PLHIV.	For CBO (2)		
		For NGO (1)		
3	Minimum turnover (per Annum): For NGO	20 lakhs and Above (2) • 10-20 lakhs (1)		
	Minimum turnover (per Annum): For CBO	• 3 lakhs and Above (2) • 1-3 lakhs (1)		
4	Experience in providing any of the following services in the proposed district: Community Care Centres, Care and Support Centres, drop-in centres for PLHIV, HIV counseling and testing centres, HIV prevention,	For NGOs: • ≥ 3 years (2) • <3 years (0)	For NGOs:	
		For CBOs: • ≥ 1 year (2) • < 1 year (0)	For CBOs:	

	targeted intervention and treatment support programmes etc. (One organization can be awarded maximum three CSC including already functional CSC if any)			
5	Agencies with experience working with projects supported by SACS under NACP (at least for 1 year and work order required for verification)	• Yes (2) • No (0)		
6	Experience in managing projects related to any of the following areas: RCH or TB (at least for 1 year and work order required for verification)	• Yes (2) • No (0)		
7	The organization is well aware and has documented experiences in linking PLHIV to Central/State-sponsored social protection schemes. (Proof linkages are required for verification)	• Yes (2) • No (0)		
8	The organization has conducted awareness programmes on the HIV/AIDS Prevention and Control Act 2017 and/or to reduce stigma discrimination. (Proof of organizing programme is required)	• Yes (2) • No (0)		
9	The organization provides psychosocial counseling to PLHIV & their families. (Records are required)	• Yes (2) • No (0)		
10	The organization has PLHIV as board members and actively involved in the decision-making process (at least 1/3 of the board members from PLHIV Community)	• Yes (2) • No (0)		

Note:- All the NGO/CBO who fulfills the essential criteria will be further allocated a score (as per above) to identify the top three shortlisted for JAT Visit (per CSC, three NGO/CBOs need to be shortlisted-1:3). In case more than three NGOs/CBOs, fulfills all essential criteria and scores equally, then organization having maximum relevant experience will be given priority/shortlisted.

4. Documents required to be submitted by NGOs/CBOs

S.No	Particular	For NGOs	For CBOs
1	The Data Form with relevant documentation will be assessed on the basis of marks achieved by the NGOs/CBOs (criterion & marks allotted to them as per criteria of Grading mentioned under Clause 3).	Required	Required
2	Copy of the Society Registration Certificate / Trust Deed furnished (Latest certificate of registration, if the State has the policy of timely registration renewal)	Required	Required
3	Copy of Memorandum of Association and Article of Association furnished.	Required	Required
	Copy of Audited Statement attached For NGOs – 3 years For CBOs – At least 1 year	Required	Required
	Activity Report/Annual Reports furnished. For NGOs – 3 years For CBOs – At least 1 year	Required	Required
4	Credibility Check: Whether the organization has been blacklisted by a government agency or withdrawn by a donor in the last three years • If yes copies of the Affidavit need to be provided • Self-declaration /Affidavit should be submitted by the organization mentioning the organization is not blacklisted by the CAPART or any other government/donor agencies. • On the contrary to the above, if any organization is found to be blacklisted by any of the above agencies, awarded project will be terminated immediately.	Required	Required
5	Income Tax Return document For NGOs-3 years For CBOs- At least 1 year	Required	Required
6	Copy of the PAN Card/TAN/GSTIN	Required	Required
7	Certified List of Board/Governing Body members with Contact details and occupation	Required	Required
8	Copy of registration certificate/number of NITI Aayog-Darpan portal	Required	Required
9	Identification document of Authorized signatory submitting EoI (Govt. photo ID with address)	Required	Required
10	Minimum Financial Turnover For NGOs-10 lakhs/ Annum For CBOs- 1 Lakh/Annum	Required	Required
11	Copy of valid registration/certificate under section 12A or 80G of Income Tax Act/ Valid Tax exemption certificate	Required	Required
12	Organogram reflecting staff of similar nature/scope of work projects in last three financial years. Preference will be given in the same district	Required	Required
13	Experience of: A. HIV/AIDS Project experience in carrying out Targeted Interventions/Link Worker Schemes with Core/ Vulnerable groups, Community Care Centres, Community Support Centre, and Drop-In Centres (DIC) for PLHIV or any other activities as per	Required	Required

	guidance of NACO/SACS in last three financial year. Experience in the field of HIV/AIDS specially in CSC will have due weightage		
	B. Managing other health projects such as RCH, Sexual health projects, TB, and Family planning in the last three financial years.	Required	Required
	C. Managing community development projects in the last three financial years. (Health, Education, Skill Development, Rural Development, SHGs formation, etc.)	Required	Required
14	Experience in forming/establishing community-based networks	Required	Required
15	Document showing any member of the target community in the advisory committee of the NGO/For CBO any professional in the advisory committee.	Required	Required
16	NGO/CBO have any document explaining their experience of involving different Stakeholders in their work? such as • Civil Society Organizations • Government Departments • Private Sector • Faith-Based Organizations (FBO) Cooperatives	Required	Required
17	NGO/CBO being a part of any consortium/network	Required	Required
18	NGO/CBO involved in any committees formed by SACS/government departments	Required	Required

5. **Requirements:**

A format for the Data Form along with the all relevant documents mentioned in this EOI must be submitted as per the prescribed date and time. The Data Form along with the EOI's details is available on the Society website http://bsacs.bihar.gov.in. Data Form can also be obtained from the Procurement cell of Bihar state AIDS Control Society, Patna on all working days (Monday to Friday) between 11.00 hours to 16.00 hours. Individual CV/s is not required at this stage.

Any EOl with inadequate information or irrelevant documentation or incomplete Data Form or those which do not meet the above criteria or those received after the closing date will not be short listed. EOl should be as concise and focused as much as possible to give evidence of the above requirements including the capability statement and organization profiles.

6. **Schedule of Pre bid, Training & Selection Process:**

S.N.	Event Description	Timeline	Time	Venue
1	Pre Bid Meeting	22.10.2026	4:00 PM	Conference Hall 6th Floor Swasthya Bhawan Sheikhpura Patna-14
2	Closing Date and Time for Submission of EOI	30.11.2026	4:00 PM	Dispatch Section BSACS Swasthya Bhawan Sheikhpura Patna-14 Patna

7. General Instruction:

1. Applications in the prescribed form will be received in the office of Bihar State AIDS Control Society Patna only through Speed Post/Registered Post only at Dispatch Section of Bihar State AIDS Control Society. Bids submitted by hand or by any other means will not be accepted. The Society will not be responsible for any postal delay.
2. The Applicant should clearly mention the name of the Applied District on the top of the sealed envelope in block letters.
3. If the application is not received in the prescribed form the said application will be rejected.
4. Bihar State AIDS Control Society Patna reserves the right to cancel the advertisement without assigning any reason. The decision of the Society will be final
5. The entire selection process will be covered by the Standard Operating Procedure (SOP) 2025 NACO.

25/09/2025

Additional Project Director

EXPRESSION OF INTEREST FOR
SHORT LISTING NGOS/CBOs
FOR ESTABLISHMENT OF CARE & SUPPORT CENTER
BIHAR STATE AIDS CONTROL SOCIETY
DATA FORM
PART – A

NAME OF THE DISTRICT FOR WHICH APPLICATION SUBMITTED (maximum three districts):

1. ---------- 2. ---------- 3.....

Section: Basic Information

1. Name of the Organization:
2. Postal Address :- Pin: District:
3. Telephone: Telex Fax Email, Website (if any):
4. Legal Status:- () Society () Company () Other (sspecify)
5. Registration Details: Registered on (Date: DD/MM/YY)

   By----------(Provide proof of registration from the concerned authority)
6. If organization/Society claimed as Community Based Organization (CBO) provide the details of Community members (with the proof) those are part of the Governing Board/Executive Board:-

S.No	Full Name	Designation	Contact Details

7. Registration No. of NITI Ayog web portal (copy to be enclosed):----------
8. Name of the Contact Person and Contact Number:-

   _____

   Designation:----------

Section B:- Organizational Background

9. Asset/Infrastructure of the Organization

S.No.	Category (eg Land Building)	Worth in Rupees (eg. Land and Building)

9a. Please Provide details, regarding the annual budget of your organization at least last 3 years (Attach the detailed audited statement for 3 years)

Year	Source of funding	Amount in Rs	List of Activities	Activities similar to the TOR/Scope of Work	Geographical area of activities as mentioned in column 5
1	2	3	4	5	6

9b. whether blacklisted/debarred by any agency (both governments, private or World Bank/UN bodies) in the past? If yes provide details in Affidavit.

9c. whether any staff or board member of your organization is part of any SACS/TSU staffs currently or in the past. Please provide the above information in the form of experience certificate of concerned staff from the concerned authority.

Section C: Current Programmes being run by the Organization

10. Geographical location of work list:- Village, Panchayat, Block, Taluk/Sub Division, District (Each location should be separately specified)

11. Population with which they are presently working:-

() Rural/urban:

() Socioeconomic group:-

() Occupational group:-

() Sex groups:-

() Students/Educational Institution:-

() Youth:-

() Women groups:-

() Others:-

12. Please Provide basic information on the key projects carried out by your organization since the last three years (5 lines for each subject- attach separately)
    - Community Served
    - Objective
    - Strategies
    - Main Outcomes
    - Evaluation methods employed
    - Evaluation results

13. A brief write up on the programs the organization currently runs (not more than three pages)

14. Agencies with experience in Health and HIV sector. Please specify and provide details of the client/donor agency, nature of projects, project period, contract value, continuing/completed. Attach documents showcasing the same.

15. Agencies with experience of working with projects supported by SACS/DACS. If yes , provide in details name of the SACS/DACS, nature of projects, project period, status of the project (continuing/completed/terminated). In case of termination please provide the reason for termination. Attach any relevant document issued by SACS/DACS clarifying termination or the relevant reports including evaluation reports.

Name of the person who filled this form:
Qualification & Experience:-
Designation

(Seal of the NGOs/CBOs)

Scope of work:

1. Care and support for PLHIV

Support the ARTC in reducing morbidity and mortality among PLHIV through improving retention in care and supporting regular viral load testing through follow-up.

Proactive follow up of Pregnant Women Living with HIV (PWLHIV) to ensure adherence to ART, viral load suppression towards elimination of vertical transmission of HIV (EVTH) including ARV prophylaxis and Early Infant Diagnosis (EID) for HIV Exposed Infant (HEI)

Supporting the (ARTC for Index) testing through active follow up with family members/partners eligible for HIV testing.

Serve as ART refill centres (special scenario) under the direction of ART centre, based on the local contexts and needs of the PLHIV.

2. Psychosocial and Welfare Support

- Linkages to social protection entitlements and schemes.
- Offering peer counselling
- Exploring buddy systems for ART delivery for PLHIV from Key populations and in difficult to reach areas and during adverseconditions/natural calamities.

3. Advocacy to create an enabling environment

- Undertake activities to reduce stigma and increase social acceptance.
- Increasing local ownership for long-term sustainability.
- Community System Strengthening (CSS) to ensure uninterrupted service delivery.

Activities undertaken by Care and Support Centre (CSC)

Care and Support Centre function as an extended arm of the ART centre to complement work done by ARTC for reaching out to PLHIV ensuring continuity of care through peer counseling and psychosocial support. Major activities/services given by CSC include:

(A) Outreach Services:

Reaching out to PLHIV and their families nearer to their homes and communities acts as a catalyst in bridging the gap between community and service providers. Hence outreach activity (call or home visit) is the backbone of care and support services provided by CSC for PLHIV. Outreach services also result in improvement in the knowledge level of PLHIV and service uptake by them, ultimately resulting in improved adherence and better quality of life.

The main reasons for LFU cases among PLHIV are either limited information on treatment adherence or socioeconomic problems such as poverty, poor accessibility, etc. An effective outreach will bridge these gaps and support PLHIV in accessing the required services, including those beyond medical needs. This will lead to reduced LFU cases and improve retention in treatment. The prevailing stigma and discrimination often prevent PLHIV from accessing services or at times they are not even aware of the available services. During outreach contacts, the CSC staffs are able to understand these issues and support the PLHIV in overcoming these challenges.

(B) Peer Counseling:

CSC staff provide peer counseling/psycho-social support to the PLHIV referred to them by ARTC for adherence to ART, timely VL testing, understanding the concept of U=U, positive living, positive

prevention etc. Peer counseling/psychosocial support is especially beneficial for PLHIV sub-groups such as key populations, children, adolescents, pregnant women, etc. Psychosocial support services help the PLHIV in coping up with the psychological, emotional, and social challenges faced by them during their diagnosis and adherence to treatment, and improve their overall quality of life.

(C) Linkage with Social Entitlements/Protection/ Welfare schemes:

Linkages of PLHIV eligible for social welfare schemes and social entitlements will be ensured by CSC as per State norms. Further, CSC may undertake local resource mobilization for leveraging additional direct support services and sensitization of state and district level stakeholders to enhance access to social protection/welfare services for PLHIV, reduction of stigma as well as better livelihood options.

(D) Community based Link ART Centre (LAC):

The CSC may function as a community based Link ART center after special approval from SACS/NACO and provide refilling of ARV drugs to stable PLHIV. Refilling of ARV drugs will be done as per national guidelines for community based LAC and under advise of Medical Officer of the ART centre. This service will be provided by CSC for PLHIV in special circumstance and/or for those living in difficut geographical terrain based on the need.

Decentralized refilling will help to improve retention in HIV care by making ART available to PLHIV within their community settings, therefore providing the advantage of flexi timings, drug refill on holidays, fast track refills. This service also helps to lessen the issues around stigma and discrimination by involving community members in service delivery and shifting the responsibility of retention and management to community with the core support of the healthcare system.

X-----X-----X-----X